

# ALISSA BABAEVA, MA

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## PROFESSIONAL EXPERIENCE

### FREELANCE

*Richmond, VA*

- Created and implemented educational programs for youth with Developmental Disorders
- Provided emotional and language support for ESL students in primary and secondary school
- Aided in significant improvement with academic, social, and technology-based performance

### *Instructional Consultant*

Sept 2018 - Present

### RUSSIAN AMERICAN FOUNDATION

*New York, NY*

- Provided simultaneous translation (RU to ENG/SP) of Bolshoi ballet instruction for 100+ international dancers (ages 15-23)
- Oversaw arrival, integration, official document handling, visas, and residence experience of visiting Russian instructors, pianists, and dancers from the Bolshoi Ballet Academy
- Acted as a cultural liaison and language consultant for RAF and the Russian Federation
- Managed staff and led weekly meetings supporting successful completion of the Program

### *Translator / Resident & Interim Director*

Summer 2015 - 2019

### KUMON

*Glen Allen, VA*

- Developed individualized learning programs for 200 multicultural learners (ages 5-17)
- Maintained international standards for monitoring and assisting in native and non-native language acquisition progress
- Engaged in continual, transparent and reliable communication with parents and guardians

### *Head of Reading Department*

Sept 2018 - Jun 2019

### PCG UNIVERSITY TUTORS

*Richmond, VA*

- Facilitated push-in and pull-out classroom tutoring for 60 ESL high school students
- Provided language translation, academic coaching, and emotional support to ESL students and their families on school assignments, expectations, and norms
- Completed bi-weekly evaluations on student progress and potential risk factors
- Engaged ESL staff in continuous dialogue on promoting student success and support

### *ESL Tutor*

Spring 2018

### MARKEL CORPORATION

*Glen Allen, VA*

- Provided administrative support for Human Resources with user acceptance testing, reporting support, research campaigns, payroll, and content creation
- Assisted with system conversion and integration with quality control methods and data entry into PeopleSoft and Workday
- Handled highly confidential company and employee data
- Coordinated projects, company initiatives, executive communications, and data analysis

### *Seasonal HR Associate*

Dec 2006 - May 2018

### WATTS ENGLISH

*Karlovy Vary, Czech Republic*

- Led 10 weekly classroom ESL lessons for 220 elementary and middle school students
- Led 5 weekly group lessons on conversational English for 25 adolescents and adults
- Designed and facilitated test preparation courses for the Cambridge English FCE standardized test, resulting in a 100% passing rate for all course participants

### *ESL Instructor*

Sept 2014 - Jun 2016

### MOSCOW STATE UNIVERSITY

*Moscow, Russia*

- Taught 8 ESL English courses engaging 115 first-year and second-year law students
- Introduced creative approaches to language acquisition through immersive speaking, listening, and writing techniques
- Moderated discussions and debates on current events and international relations, which were specifically assigned with an immediately relevant global context
- Received top student evaluations amongst MSU Department of Foreign Languages Faculty

### *Adjunct Professor*

Aug 2012 - Aug 2014

## EXECUTIVE SUMMARY

Interactive and engaging language and arts professional dedicated to empowering individuals to embrace and develop natural faculties. Internationally experienced in creative instruction, higher education, academic mentoring, multidisciplinary interpretation, curriculum development, and athletic coaching.

## EDUCATION

### **MA, English Literature and**

### **Linguistics High Honors**

Universidad de Granada

*Granada, Spain*

Feb 2018

### **BA, English Cum Laude**

James Madison University

*Harrisonburg, Virginia*

May 2012

## LANGUAGES

English - C2

Russian - C2

French - C1

Spanish - B1

Czech - A1

## CERTIFICATIONS &

## CONFERENCES

**National Language Service Corps**

*Russian Translator*

**International Open Academy**

*TESOL Enrolled*

**Laughter Yoga University**

*Certified Laughter Yoga Leader*

**First Aid, CPR, AED**

*Adult and Pediatric*

**American Literature Association**

*Panelist*

**Comparative Drama Conference**

*Presenter, Session Chair*