



Behnoush Eslamieh

Mobile: 98-912-9340817  
Home: 98-21-44943668  
behnoush.es@gmail.com  
Sattari, West Ferdos, Central Laleh,  
9<sup>th</sup> alley, No 14  
1483766837 Tehran, Iran

## SUMMARY

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Nationality:	Iranian
Current Location:	Iran, Tehran
Current position:	Financial manager
Company:	ACC&EI
Reporting to:	CEO & Board of directors
Preferred Locations:	Tehran
Total Work Experience:	26 Years

## WORK EXPERIENCE

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Oct 2014 - Present	ACC&EI	Tehran , Iran
(01/07/1393 – 30/10/1397)	<i>Finance Manager</i>	
	All financial affairs, design, planning, organizing, staffing, directing, coordinating and budgeting in financial and administration department. Lead and manage accounting team ensuring staff are developed and perform according to company standards. Prepare financial or regulatory reports required by laws, regulations, or boards of directors, (auditors, tax advisers, bankers, departmental etc) have control & accurate on all accounts and make relevant reports such as financial statements, Cash Flow, financial compliance and governance requirements. Reports regarding the taxes, VAT, bank accounts, salaries, insurances, social security, accounts and statement reconciliations, and also provide all auditing reports, Taxation and VAT,	

Mar 2012 – May 2014	Bold Celebrations	Kuala Lumpur , Malaysia
	<i>Financial manager</i>	

(01/03/1391 –  
01/05/1393)

Doing all financial affairs, double entry of financial events, have control & accurate on all accounts and make all relevant reports such as Balance sheet, Profit & loss statement, cash flow , Statistical Reports and also provide all auditing repots for the company secretarial audit department.  
Taxation, working with UBS accounting software.

Jan 2009 - May 2012 E BOX TV

Kuala Lumpur , Malaysia

*Financial manager*

(01/10/1388 –  
01/02/1391)

Doing all financial affairs, double entry of financial events, have control & accurate on all accounts and make all relevant reports such as Balance sheet, Profit & loss statement, cash flew , Statistical Reports and also provide all auditing repots for the company secreterial audit department.  
Taxation, working with UBS accounting software.  
Industry : VOIP

Dec 2006 - Jun 2008 Micro Business Soloution Sdn. Bhd

Kuala Lumpur & Tehran , Iran

*Financial Manager*

(01/10/1384 –  
01/01/1391)

Performing all financial affairs and making relevant reports,  
Taxation, preparing general ledgers, evaluation of data & making relevant reports.

Apr 1998 - Mar 2008 Foulad-sab Eng. Co.

Tehran , Iran

*Chief Accountant*

(01/04/1376 –  
01/07/1385)

Have control on all accounts and making relevant reports for internal use and Audit use, Taxation, working wi th “Maliran”accounting software, Cost accounting  
Industry: Manufacturing / Production

<p>Apr 2005 - Aug 2006</p> <p>(01/04/1384 – 31/06/1385)</p>	<p>Azmoon-system Co.</p> <p><i>Auditor</i></p> <p>Disclosing or declaring any impairment to independence or objectivity that may exist.</p> <p>Performing assigned tasks in an independent and self-directed fashion.</p> <p>Completing assigned tasks in a timely, thorough, accurate and well-documented manner.</p> <p>Submitting all completed work papers to the Director of Internal Audit for final review and approval.</p> <p>Completing other tasks as assigned.</p>	<p>Tehran , Iran</p>
<p>Mar 1995 - Mar 1998</p> <p>(01/01/1374 – 29/12/1376)</p>	<p>Pile Kar Engineering &amp; Construction</p> <p>Iran</p> <p><i>Accountant</i></p> <p>Recording general voucher, receipts and payments, , incoming cash and checks, writing and recording checks to vendors and suppliers, controlling and booking expense reports received from different departments Book keeping, Prepare financial statements or other financial reports.</p>	<p>Tehran , Iran</p>

## EDUCATION

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<p>Sep 2016 – Present</p>	<p>IAUEC - Tehran</p> <p><i>Financial Management, Master, MA</i></p>	<p>Tehran , Iran</p>
<p>Sep 1995 - Aug 2000</p>	<p>Azad University - Tehran</p> <p><i>Accounting, Bachelor, BA</i></p>	<p>Tehran , Iran</p>
<p>Oct 1991 - Jan 1991</p>	<p>Sazeman e modiriate sanati</p> <p><i>Cost accounting, Other</i></p>	<p>Tehran , Iran</p>

## OTHER CERTIFICATES

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2016	Financial Management, Master	Azad University, Iran
2000	Accounting – Bachelor	Azad University , Iran
1991	Cost accounting diploma	Sazeman e modiriate sanati , Iran

## IT Skills

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### Windows & Office tools:

- Windows , Microsoft Office Expert

### Operating systems, Networking & Hardware

- Accounting softwares Expert
- Working with Internet Expert

## LANGUAGES

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- English Fluent
- Persian Native

## COMMENTS

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I would like to inform you about my IELTS test result which is issued on 13 June 2007. Followings are the result for my IELTS test:

Listening: 6.0  
Reading: 5.5  
Writing: 7.0  
Speaking: 6.0  
Overall Brand Score: 6.0

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