



NGO MANDY ERNESTINE TRANSLATOR (12 years' experience)

PROFILE

Dedicated English & French language professional with:

- Relevant experience of delivering bilingual interpretation, translation and communication services
- Sound knowledge of customer relationship building and retention practices
- Commendable knowledge of CAT tools (SDL Trados Studio, MemoQ, Deja vu, Wordfast), Microsoft Office, Adobe InDesign and Internet
- Perfectly fluent in English and French
- Ability to interact with clients from diverse economic background in a multicultural environment

CONTACT

PHONE:
+237 696238088 / 677943401

EMAIL:
gosperna@gmail.com

REFERENCES

Available upon request

EDUCATION

Certificate in Project Management

2018, University of Centralelille, France

Master Degree in International Relations – International Marketing

2013, International Relations' Institute of Cameroon

Bachelor Degree in Management

2008, University of Douala

WORK EXPERIENCE

English-French-English Translator - The Navigators of Cameroon

2008 – Present

- Handling and responding to phone calls from clients in client-specific languages.
- Interpreting and translating all information in target language in an accurate manner during national and international events (Conferences, Seminars, Trainings, Workshops...)
- Interpreting and translating technical terminology and colloquial language, efficiently.
- Developing and maintaining customer portfolio and customer relationships.
- Conducting community outreach activities and performing qualitative and detailed interviews.

English-French-English Interpreter – Panteia, Netherland

2014

Interpreting (French-English-French) during 3 regional workshops with delegates from Cameroon, Chad and Central African Republic, organized by the World Bank Group in Cameroon.

SKILLS

