



RODRIGO MEJIA MONTOYA
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ESL TEACHER / CONSULTANT ARCHITECT



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Medellín, Antioquia, Colombia

GENERAL PROFILE

English teacher (C2) with 19 years experience in the ELT field. Management and leadership skills, curricular design, teaching and evaluation strategy development, e-learning platform design, development and management.

Licensed Bilingual Architect with international design and construction experience in multicultural design teams and site supervision. Good communication skills to work with clients and suppliers. Project design, management and supervision.

Versatile and responsible professional with a wide skill set to perform within a team setting as well as individually. Office and remote work experience. Creative and resourceful with great attention to detail.

SKILLS AND STRENGTHS

- . Leadership and Teamwork skills
- . Methodical yet practical
- . Self-managed and organized
- . Quick learner
- . Problem-solving / Resourcefulness
- . Creative and Proactive
- . Strategic Planning and Development
- . Business Process Management Skills (BPM)
- . Native English (C2)

TOOLS AND SOFTWARE

Office 365 (Word, Excel, PowerPoint, OneDrive)
Corel Draw
SketchUp (3D)
Autocad (2D)
Moodle (LMS) a
Schooly (LMS)
Joomla (Basic)
Google Suite

PROFESSIONAL EXPERIENCE

ENGLISH TEACHER

LEXICOM

February 2020 - Present

ONLINE ENGLISH TUTOR (MOODLE BASED)

COLEGIO MAYOR DE ANTIOQUIA / SAPIENCIA

March 2020 - Present

Design, manage and teach English courses for public university students of the city of Medellín

ELT BUSINESS DEVELOPMENT

ELT THINK TANK

July 2018 - Present

ACADEMIC COORDINATOR - INGLÉS PARA MI FUTURO

COLEGIO MAYOR DE ANTIOQUIA / SAPIENCIA

June 2019 - December 2019

Project Management and Compliance, academic design and development, selection process, logistics, scheduling, quality assurance and progress reporting.

ENGLISH TEACHER / ACADEMIC AND ADMINISTRATIVE ASSISTANT

UNIVERSIDAD DE MEDELLÍN

December 2004 - May 2018

English Teacher, Content and Course Designer and Moodle Programmer.

ENGLISH TEACHER / CONTENT DESIGN AND DEVELOPMENT

UNIVERSIDAD AUTÓNOMA LATINOAMERICANA

January 2018 / July 2018

Design and development of special projects.

Language Center Online Evaluation System (Moodle Platform Midterms and Finals)

COMMERCIALIZATION LEADER / TOSTAO - BBI COLOMBIA S.A.S.

April 2016 - February 2017

Production Coordination, Supply and Demand Management, Customer Management, Product Development, Inventory, Human Resources and Plant Management, Sales and Dispatch Services, Delivery and Customer Service. Systemization and production line development.

INTERNATIONALIZATION COORDINATOR / ENGLISH TEACHER

UNIVERSIDAD ESCUELA DE INGENIERÍA DE ANTIOQUIA

July 2011 - July 2016

General English Teacher for the Universidad EIA Language Center

Process Management (BPMN), Strategic Process Planning, Student Management, Mobility, Accommodation Platform Management, Events and Mission Logistics Support.

FREELANCE ARCHITECT

Freelance Architect and Consultant for residential and commercial project design;

Furniture design; 3D modeler and CAD Draftsman

JUNIOR ARCHITECT / TYP SA (RIYADH, SAUDI ARABIA)

May 2008 - April 2010

Junior Design Architect, assigned to the design of the Al-Imam Islamic University Complex.

Design of Educational Facilities, commercial spaces and special projects.

Project specification compliance and quality supervision.

JUNIOR ARCHITECT - A4 ARQUITECTURA (DESIGN STUDIO)

Junior Design Architect, assigned to different local and international design projects.

EDUCATION AND COURSES

E-LEARNING SPECIALIST

Instituto Latinoamericano de Desarrollo Profesional Docente / IN PROCESS

B.A. IN ARCHITECTURE

Universidad de San Buenaventura / May 2006

DIPLOMA COURSE F.A.V.A. (E-Learning Environments)

Universidad de Medellín - August 2012

Fundamentals of Pedagogy for ESL Teachers (SENA - Virtual)

SENA VIRTUAL: July 2017

CERTIFICATES AND INTERNATIONAL EXAMS

Architectural Design Contest: Library Park Santo Domingo Savio, Medellín

Result: Second Place - July 2005

TKT - Teaching Knowledge Test - Cambridge (BAND 3)

APTIS - British Council (Medellín)

Result: CEFR Level C

BULATS Cambridge -2018

Result: CEFR Level C2